



TETON COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • JANUARY 14, 2019

Regular Meeting

1st Floor Meeting Room

9:00 AM

150 Courthouse Dr, Driggs, ID 83422

1. CALL TO ORDER

Commissioners Present:

Cindy Riegel
Harley Wilcox
Bob Heneage

Other Elected Officials and Department Heads Present:

Kim Keeley, Clerk
Rob Marin, GIS Coordinator
Beverly Palm, Treasurer
Bonnie Beard, Assessor
Tim Melcher, Coroner
Darryl Johnson, Public Works Director
Gary Armstrong, Planning Administrator
Greg Adams, IT & Emergency Mgt
Wendy Danielson, Building Department Manager
Holly Wolgamott, County Operations Manager

2. COMMISSIONERS

1. ACTION ITEM: Oath of Office - Newly Elected Officials and Appointment of Board Chair

MOTION: *Approve Commissioner Riegel as the chair of the Teton County Board of County Commissioners.*

<p>RESULT: APPROVED [Unanimous] MOVER: Bob Heneage SECONDER: Harley Wilcox AYES: Cindy Riegel, Harley Wilcox, Bob Heneage</p>
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3. MEETING CALL TO ORDER - PLEDGE OF ALLEGIANCE

1. MOTION: *Approve Agenda*

<p>RESULT: ADOPTED [Unanimous] MOVER: Cindy Riegel SECONDER: Bob Heneage AYES: Cindy Riegel, Harley Wilcox, Bob Heneage</p>
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4. ACTION ITEMS: CONSENT AGENDA

Moved Public Defender Contract out of consent Agenda for discussion.

RESULT: ADOPTED [Unanimous]
MOVER: Cindy Riegel **SECONDER:** Bob Heneage
AYES: Cindy Riegel, Harley Wilcox, Bob Heneage

1. **Board of County Commissioners - Regular Meeting - Dec 21, 2018 9:00 AM**
2. **ACTION ITEM: Alcoholic Beverage License 2019-53**
3. **ACTION ITEM: Fall Youth Philanthropy Grant**
4. **ACTION ITEM: Information Technology Mini Grant**
5. **ACTION ITEM: Alcohol Education Mini Grant**
6. **ACTION ITEM: Suicide Prevention Action Network Grant**
7. **ACTION ITEM: Trail Construction Grant Support Letter**
8. **ACTION ITEM: Trail Construction Grant Support Letter**
9. **Approval of Claims**

5. OPEN MIC

Bill Leake spoke as the appointed Rep of District 7 health board and is willing to continue to serve in that appointment.

6. PUBLIC WORKS

1. Public Works Report

Daryl Johnson presented the report.

- A public hearing has been scheduled for 1/28 by the County Planning Department for the Conditional Use Permit for a new R&B facility to be constructed on County property located on Cemetery Road.
- Diverted materials are up roughly 3%, household waste up 4%.
- C & D Town Hall Meeting with Teton Valley Recycling on February 25th from 6-8 pm.
- Transportation Plan update - draft available for review within the week. Add Fire Department and Sheriff Dept to list of departments to review.
- Bob Heneage will attend February 1st meeting with Mr. Johnson and Eagle Rock Timber and Jorgensen Engineering regarding W6000S. Eagle Rock Timber is requesting additional funds for work they feel was not covered in the original bid schedule.
- W14500N update - Public Works has been unable to contact the owner. Board will give contact info. Board needs to draft a letter to the landowner, and then County Prosecutor needs to approve letter by the next meeting on Jan. 28th.

7. PLANNING AND ZONING

1. Planning Department Update

Planning Administrator Gary Armstrong presented the report.

- P & Z met and re-appointed Cleve Booker as Chair and Chris Larson as Vice Chair. No new

applications have been received.

- Comp Plan review has begun. Mr. Armstrong will give a complete report at the next Board Meeting on January 28th. This is the first Annual Report that has been done since the Comp Plan was passed in 2012.
- Flood Plain discussion on the agenda for next meeting.

2. ACTION ITEM: Driggs Centre Phase 1 Subdivision-Insignificant Change-Development Agreement

Harley Wilcox recused himself from the discussion.

Discussion of establishment of a new Development Agreement, original Development Agreement has expired. Board pointed out the need for County to establish a policy to cover expired Development Agreements. Planning Administrator Gary Armstrong clarified that Phase 2 and/or 3 would require a new subdivision application. The Board is okay with the process and use of insignificant plat tool.

Dan Smith, Nelson Engineering, answered questions regarding the new Development Agreement. Chad Harding, developer, said they had sprayed weed several times.

Board asks to amend the new Development Agreement.

- Remove Sections 8 and 9 of the new Development Agreement
- Add to Section 5 stating that the Developer will pay for County Fire Suppression system currently installed
- Section 4 change "roads as private for public use"
- Section 2 clarify "approved landscaping" (line 4 Section 2),
- Change Larry Young, Chairman to Cindy Riegel

County will re-write Development Agreement and Developer will present at next meeting for approval.

No action taken.

8. BUILDING

1. Building Department Update

Building Dept. Manager Wendy Danielson presented the report.

- Building permits and revenue are up slightly.
- Working on defining what structures need permits in regard to tiny homes, trailers, park model, etc. Assessor Bonnie Beard gave the standards given to her from the State. Board asked that this discussion be added to next meeting.

2. ACTION ITEM: Building Department Manager request for approval for out of town training and overnight stay.

MOTION: Approve overnight travel for the Building Department Manager to attend the annual IDABO Education Institute in Boise Monday January 21 through Thursday January 24th.

RESULT:	APPROVED [Unanimous]
MOVER:	Harley Wilcox
SECONDER:	Bob Heneage
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

9. ELECTED OFFICIAL AND DEPARTMENT HEAD MEETING

10. IT/EMERGENCY MANAGEMENT**1. January 2019 IT/EM Monthly Report****2. ACTION ITEM: HMGP Critical Power Project Participant MOU**

MOTION: *Approve and sign the MOU's with the cities of Driggs and Victor and the Teton School District 401 for the HMGP Critical Power Project.*

RESULT:	APPROVED [Unanimous]
MOVER:	Cindy Riegel SECONDER: Harley Wilcox
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

3. ACTION ITEM: 2019 PDM Grant Amended Cost

IT Admin. Greg Adams clarified that the County match will increase to \$42,000.

MOTION: *Allow Greg to apply for the 2019 PDM grant with the revised cost of \$170,000 that would include up to \$42,500 of County match funds.*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Harley Wilcox
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

4. ACTION ITEM: IEMA & IAITD Meetings

MOTION: *Allow Greg Adams to attend the IEMA and IAITD meetings in Boise in February.*

RESULT:	APPROVED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

5. ACTION ITEM: Storage Area Network Warranty and Support

MOTION: *Approve the expenditure to renew the warranty and support for the Storage Area Network arrays for the Courthouse and Law Enforcement Center data centers for the cost of \$10,389.50.*

RESULT:	APPROVED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Bob Heneage
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

11. TREASURER**1. Recovery of Property Tax Exemption Discussion**

Action Item designation was left off the agenda, so official approval will have to be at the next Board meeting on January 28th.

Treasurer Palm and Assessor Beard summarized the Recovery of Property Tax Exemption issue, as per IC 63-702G. The Assessor by statute needs to record an intent to attach a lien by January 16th. The Assessor

will send out a notice regarding the intent to attach a lien to the property to the affected taxpayers. The notice will not have the tax amount, just the property value for each year that taxes are owed. The Treasurer will calculate the taxes with interest and penalties by the end of this month. A decision regarding whether to waive penalties and/or interest will be on the next meeting's agenda.

12. CLERK

1. ACTION ITEM: Renew Teton Valley Law Public Defender Agreement

County needs to get signed contracts with all Public Defenders including conflict attorneys. Jared Ricks sent a list of approved attorneys. Approve the list and add Action Item to sign contracts with all approved Public Defenders at January 28th meeting.

MOTION: *Extend the Public Defender Agreement with Teton Valley Law through September 30, 2019.*

RESULT:	APPROVED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage
ABSENT:	Mark Ricks

2. **MOTION:** *Move Public Defender Contract approvals to next meeting.*

RESULT:	ADOPTED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

3. ACTION ITEM: Transfer \$86,748.53 to Fire District

Idaho Code 31-3907 states that monies remaining from the Hospital District be transferred to the General Fund.

No action taken, leave the funds in the General Fund as per IC 31-3907.

4. Quarterly Financial Report for 4th Quarter FY 2018

5. **MOTION:** *Executive Session per IC 740206(1) (d) Indigent*

RESULT:	ADOPTED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Bob Heneage
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

6. **MOTION:** *Deny Indigent case #IT-2019-10004*

RESULT:	ADOPTED [Unanimous]
MOVER:	Harley Wilcox SECONDER: Bob Heneage
AYES:	Cindy Riegel, Harley Wilcox, Bob Heneage

13. COMMISSIONERS

1. Committee Reports

Harley Wilcox reported on Fair Board. Tyler Jones and John Smaellie were sworn in as new Board members.

Cindy Riegel reported on Eastern Idaho Community Action Partnership.

14. OPERATIONS MANAGER

1. Board of County Commissioners 2019 Calendar Discussion

April 8th will be Road Summit Town Hall meeting.

Leave June meeting on the 10th.

Set Budget work sessions for the June 18th and 19th.

Move September meeting to the 20th.

Move December second meeting to December 20th.

Board would like to schedule work sessions on off Mondays when needed.

2. ACTION ITEM: Board of County Commissioner Committee Assignments

2018-2019 Board Committee Assignments

Cindy - Local Emergency Planning Council

Cindy - City of Victor

Cindy - Council of Governments

Cindy - Teton Water Users Association

Cindy - Teton Food and Farm Coalition

Cindy - Eastern Idaho Community Action Partnership

Cindy - High Country RC&D*

Cindy - Magistrate Commission*

Harley - Teton Area Advisory Forum (TAAF)

Harley - Fair Board/Eastern Idaho State Fair

Harley - City of Driggs

Harley - The Development Company (ECIPDA)

Bob - Tri-County Misdemeanor Probation / Drug Court Liaison*

Bob - 5C Juvenile Detention*

Bob - Teton Regional Economic Coalition (TREC)

Bob - Henry's Fork Watershed Council

Bob - Employee Committee

Bob/Cindy/Harley - School Board

Bill Leake - Eastern Idaho Public Health*

*requires a motion to appoint

MOTION: Approve the following committee assignments for the Board of County Commissioners for 2019: Cindy Riegel High Country RC&D, Cindy Magistrate Committee, Bob Heneage Tri County Misdemeanor Probation/drug Court Liason, Bob Heneage 5C Juvenile Detntion, Bill Leake Eastern Idaho Public Health

RESULT:	APPROVED [2 to 1]
MOVER:	Cindy Riegel SECONDER: Bob Heneage
AYES:	Cindy Riegel, Bob Heneage
NAYS:	Harley Wilcox

3. Affordable Housing Strategic Plan Final Draft Review

Town Hall Meeting to discuss the Affordable Housing Strategic Plan on February 11th, 6-7:30 pm. Board would like to be sure to invite the three cities to participate.

15. ADJOURNMENT

MOTION: *Motion to Adjourn at 2:55 AM*

RESULT: ADOPTED [Unanimous]
MOVER: Harley Wilcox **SECONDER:** Bob Heneage
AYES: Cindy Riegel, Harley Wilcox, Bob Heneage

BY: _____
Cindy Riegel

ATTEST: _____
Clerk or Deputy Clerk