



TETON COUNTY
BOARD OF COUNTY COMMISSIONERS
MINUTES • MARCH 25, 2019

Regular Meeting

1st Floor Meeting Room

9:00 AM

150 Courthouse Dr, Driggs, ID 83422

1. MEETING CALL TO ORDER - PLEDGE OF ALLEGIANCE

Commissioners Present:

Cindy Riegel

Bob Heneage

Commissioner Harley Wilcox -- **Absent**

Other Elected Officials and Department Heads Present:

Kim Keeley, Clerk

Holly Wolgamott, County Operations Manager

Gary Armstrong, Planning Administrator

Joshua Chase, Senior Planner

Bonnie Beard, Assessor

2. MOTION: *Approve Agenda*

<p>RESULT: ADOPTED [Unanimous] MOVER: Bob Heneage SECONDER: Cindy Riegel AYES: Cindy Riegel, Bob Heneage ABSENT: Harley Wilcox</p>
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2. ACTION ITEMS: CONSENT AGENDA

Removed March 11 minutes for amendments.

<p>RESULT: ADOPTED [Unanimous] MOVER: Cindy Riegel SECONDER: Bob Heneage AYES: Cindy Riegel, Bob Heneage ABSENT: Harley Wilcox</p>
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1. Board of County Commissioners - Special Meeting - Mar 13, 2019 9:00 AM

2. Claims Approval Report

3. Claims Approval Reports

3. OPEN MIC

No one present wished to speak.

4. PUBLIC APPEARANCES

1. ACTION ITEM: Implementation of New 4-H Shotgun and Hunting Clubs Using County Property

Chris Miller from Teton 4-H presented the proposal to create a temporary clay pigeon shooting site for this summer with an eye on finding a permanent site in the future. Ms. Miller mentioned that there are grant opportunities to help fund a shooting site. The Board said that when a site is identified, the next step will be applying for a Conditional Use permit and directed Ms. Miller to meet with the Planning Administrator Gary Armstrong.

Jay Millen from Public Works said the first site that he thought might be appropriate would be the Bates gravel pit. Mr. Millen will get more details about that site.

MOTION: *Approve the use of County property located at _____ as a temporary location to implement the new 4-H clubs of shotgun and hunting to shoot clay pigeons.*

5. PUBLIC WORKS

Saul Varela from Solid Waste gave the report.

The Transfer Station is working with Hamilton Manufacturing of Montana to take the County's recyclable paper. They require that office paper and newspaper be separated so the challenge will be educating the public.

RAD is sponsoring the 2019 Teton Valley Idaho Roadside Clean Up pilot program to enhance community participation and clean up of litter through convenience of roadside collection through existing RAD collection routes. They are offering a free month of service to RAD customers that follow the guidelines for trash clean up. Bags will be available for pickup at RAD Curbside Offices in Driggs.

1. Public Works Report

2. ACTION ITEM: Tipping Fee Waiver Application

MOTION: *Approve the RAD Tipping Fee Waiver application for May, 2019*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

3. ACTION ITEM: Tetonia Tipping Fee Waiver Application

MOTION: *Approve the City of Tetonia Tipping Fee Waiver application for May 14-18, 2019*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

4. ACTION ITEM: Tipping Fee Waiver Application

MOTION: *Approve the City of Driggs Tipping Fee Waiver application for May 18, 2019*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

5. ACTION ITEM: 2019 FLAP Grant Application Proposal

Dan Verbeten, Executive Director of Teton Valley Trails and Pathways, was available for questions.

MOTION: *Approve the 2019 Federal Lands Access Program Grant Application Proposal for 2 miles of gravel pathway construction along the Teton Creek corridor.*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

6. PLANNING AND ZONING

1. ACTION ITEM: Teton Reserve Insignificant Plat Amendment

Planner Joshua Chase presented the staff report on the Teton Reserve Insignificant Plat Amendment. Mike Fortier, the applicant, gave a brief history of the property.

MOTION: *Approve the application for an Insignificant Plat Amendment for Michael Fortier at Teton Reserve as presented.*

RESULT:	APPROVED [Unanimous]
MOVER:	Cindy Riegel SECONDER: Bob Heneage
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

2. Planning Department Update

Planner Gary Armstrong gave the report.

Short Plat Ordinance - Mr. Armstrong asked how to proceed with the Short Plat Ordinance. The Board will address at the next meeting after reviewing the Ordinance.

Draft RFP - the Board requested the updated version of the RFP for a second look.

Areas of Impact - As requested, Mr. Armstrong provided the Board with the three Area of Impact Agreements.

Annual Report to the Community - The Board will take one last look at the report before releasing it to the public.

7. IT/EMERGENCY MANAGEMENT

IT Director Greg Adams gave the report.

1. ACTION ITEM: AS400 Server

MOTION: *Approve purchase of new AS400 server for \$12,775, utilizing budgeted Capital IT, Maintenance, and Contingency IT funds.*

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

8. BUILDING**1. Executive Session per IC 74-206(1) (a) Personnel**

Roll call vote:

Commissioner Heneage - Aye

Chairman Riegel - Aye

RESULT:	APPROVED [Unanimous]
MOVER:	Cindy Riegel SECONDER: Bob Heneage
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

9. CLERK**1. FY 2019 Budget Memo #1**

The Board discussed the upcoming budget process and addressed questions in the Clerk's Budget Memo #1.

2. MOTION: *Executive Session per IC 740206(1) (d) Indigent*

Roll Call vote:

Commissioner Heneage - Aye

Chairman Riegel - Aye

RESULT:	ADOPTED [Unanimous]
MOVER:	Cindy Riegel SECONDER: Bob Heneage
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

MOTION: Pursuant to IC 31-3505E, I move to continue the hearing on indigent case 1T2019-10003 to a date and time to be determined but not later than May 9, 2019.

RESULT:	ADOPTED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

10. OPERATIONS MANAGER

1. Operations Manager Report

Operations Manager Holly Wolgamott ordered an Idaho flag for the Commissioner's Room. Ms. Wolgamott is pricing a County Seal and will bring a proof to the next meeting.

The Board discussed potential agenda items for the upcoming joint Teton County Idaho and Wyoming meeting:

- Housing
- Teton View Regional Plan
- Transportation
- Targhee

2. ACTION ITEM: Salary Budget Guidelines FY 2020

Amend the market rate placeholder from 3% to 2.5%.

MOTION: Approve Salary Budget Guidelines for FY 2020 as presented.

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

3. ACTION ITEM: Public Risk Management Association Annual Conference

MOTION: Approve County Operations Manager Holly Wolgamott to attend the PRIMA Annual Conference in Orlando, Florida June 9 -12, 2019.

RESULT:	APPROVED [Unanimous]
MOVER:	Bob Heneage SECONDER: Cindy Riegel
AYES:	Cindy Riegel, Bob Heneage
ABSENT:	Harley Wilcox

11. COMMISSIONERS

1. ACTION ITEM: Redistribution of Fines and Fees Collected within the City of Driggs

MOTION: Based on legal review, I move that the redistribution of fines and fees collected in the City of Driggs will remain the same, due to a lack of a contract for law enforcement services.

RESULT: APPROVED [Unanimous]
MOVER: Cindy Riegel **SECONDER:** Bob Heneage
AYES: Cindy Riegel, Bob Heneage
ABSENT: Harley Wilcox

2. Committee Reports

Commissioner Heneage attended the Henry's Fork Watershed Council meeting.

12. ADJOURNMENT

MOTION: *Motion to Adjourn at 12:41 PM*

RESULT: ADOPTED [Unanimous]
MOVER: Bob Heneage **SECONDER:** Cindy Riegel
AYES: Cindy Riegel, Bob Heneage
ABSENT: Harley Wilcox


Cindy Riegel, Chairperson

ATTEST: 
County Clerk or Deputy