



**TETON COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES • APRIL 22, 2019**

**Regular Meeting**

**1st Floor Meeting Room**

**9:00 AM**

150 Courthouse Dr, Driggs, ID 83422

**1. MEETING CALL TO ORDER - PLEDGE OF ALLEGIANCE**

**Commissioners Present:**

Cindy Riegel  
Harley Wilcox  
Bob Heneage

**Other Elected Officials and Department Heads Present:**

Kim Keeley, Clerk  
Holly Wolgamott, County Operations Manager  
Gary Armstrong, Planning Administrator  
Darryl Johnson, Public Works Director  
Beverly Palm, Treasurer

**2. MOTION: Pull April 8th Minutes from Consent Agenda and approve Agenda**

<p><b>RESULT:</b> ADOPTED [Unanimous] <b>MOVER:</b> Harley Wilcox    <b>SECONDER:</b> Bob Heneage <b>AYES:</b> Cindy Riegel, Harley Wilcox, Bob Heneage</p>
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**2. ACTION ITEMS: CONSENT AGENDA**

<p><b>RESULT:</b> ADOPTED [Unanimous] <b>MOVER:</b> Harley Wilcox    <b>SECONDER:</b> Bob Heneage <b>AYES:</b> Cindy Riegel, Harley Wilcox, Bob Heneage</p>
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1. **Board of County Commissioners - Special Meeting - Apr 10, 2019 9:00 AM**
2. **ACTION ITEM: Grant Application Approval for Funding for Patrolling During Music On Main**
3. **ACTION ITEM: Approval of Claims**

**3. OPEN MIC**

**4. PUBLIC WORKS**

Public Works Director Darryl Johnson presented the report.

1. **Public Works Report**
2. **ACTION ITEM: 2019 Weed Maintenance MOU with ITD**

**MOTION:** *Approve the Agreement for Noxious Weed Control between Teton County Weeds Department and ITD to assist the State with weed control and eradication over State Highways within Teton County.*

<b>RESULT:</b>	APPROVED [Unanimous]
<b>MOVER:</b>	Harley Wilcox <b>SECONDER:</b> Bob Heneage
<b>AYES:</b>	Cindy Riegel, Harley Wilcox, Bob Heneage

## 5. IT/EMERGENCY MANAGEMENT

IT/Emergency Manager Greg Adams presented the report.

### 1. ACTION ITEM: IT Network Engineer Contract

Change 4.4(a) language from "intends" to "shall".

**MOTION:** *Change the wording in the contract in 4.4 line 1 from "ENA intends to maintain" to "ENA shall maintain" and approve the contract with ENA for network engineering services not to exceed \$2,800.*

<b>RESULT:</b>	APPROVED [Unanimous]
<b>MOVER:</b>	Bob Heneage <b>SECONDER:</b> Harley Wilcox
<b>AYES:</b>	Cindy Riegel, Harley Wilcox, Bob Heneage

## 6. PLANNING AND ZONING

### 1. ACTION ITEM: Bitch Creek Ranch Preliminary Subdivision Hearing

Planner Joshua Chase presented the staff report. The Board would like weigh in from the Idaho Fish and Game about potential wildlife impacts. Mr. Chase spoke with IF&G and said they preferred providing information earlier in the process versus reviewing a consultants work.

Applicant representative Patrick Gilroy from Y2 Consultants, was present to answer question.

The public comment portion of the hearing was opened at 10:30. None present wanted to speak. Closed public comment.

Board discussion:

The Board felt the application was very complete. The Board discussed building envelopes and Wildlife Overlays.

**MOTION:** **APPROVAL**

*Having concluded that the Criteria for Approval of a Subdivision Preliminary Plat found in Title 9-3-2(C-8) can be satisfied, and having found that the proposal is generally consistent with the goals and policies of the 2012-2030 Teton County Comprehensive Plan,*

§        *I move to APPROVE the Preliminary Plat for Bitch Creek Ranch Subdivision as described in*

*the application materials submitted January 24, 2019 and as supplemented with additional applicant information attached to this staff report.*

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Harley Wilcox  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

**2. Planning Department Update**

Planning Administrator Gary Armstrong presented the report.

RFP for the Land Use Code project has been posted. Mr. Armstrong requested that the selection committee be in place by May 8th. Mr. Armstrong recommends the committee include two P & Z Commissioners, one Board member, himself and Senior Planner Joshua Chase. The Board recommended Cleve Booker and Chris Larson with Sarah Johnston as an alternate from P & Z, Commissioner Heneage, and Gary Armstrong and Joshua Chase from the Planning Department to be on the selection committee.

Mr. Armstrong asked about timing for a work session with the selection committee the week of May 13th.

Mr. Armstrong discussed the process of recording and finalizing land actions in regards to payment of taxes. He will present a policy to be codified in the near future.

**3. ACTION ITEM: Teton County 4-H Temporary Use Permit**

***MOTION:*** *I move to approve signature of the County as the landowner for the proposed Temporary Use Permit application, authorizing Teton County 4-H to apply for a temporary use for a shooting event to take place on certain dates and times within the Teton County gravel pit located at 6358 BATES ROAD. (Note This signature does not grant approval of the permit.)*

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Harley Wilcox **SECONDER:** Cindy Riegel  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

**7. TREASURER**

Treasurer Beverly Palm was present to answer questions.

**1. ACTION ITEM: Approve Cancellations of taxes, fees, penalty, and interest for the 1st quarter of 2019**

***MOTION:*** *Approve the following property tax, penalty and fee cancellations:*

- RP 04N45E023650A 105.00
- RP 003100080080A 2.57
- RP 003100150010A 2.57
- RP 003100150050A 2.57
- MH 05N45E046000A 105.00
- RP 000280010030A 3.65
- RP B01820010040 A 9.14
- RP B01820010050 A 7.53
- RP B01820010060 A 9.14

RP B01820010140 A 12.90  
 RP B01820010150 A 18.81  
 OC 04N45E068401A 8.58  
 OC 001670000010 A 36.09  
 TP 2038 3.16  
 MH Bagley 04 112.43  
 MH 06N44E36060A A 106.05  
 RP 05N46E203600 A 1.52

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Cindy Riegel  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

## 8. CLERK

Clerk Kim Keeley was present to answer questions.

### 1. ACTION ITEM: Resolution 2018-422 - Second Quarter Budget Adjustments

**MOTION:** Approve Resolution 2018-422 making budget adjustments for the second quarter of FY2020.

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Cindy Riegel  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

### 2. Quarterly Financial Report for 2nd Quarter FY 2019

### 3. Executive Session per IC 740206(1) (d) Indigent

## 9. PROSECUTOR

### 1. Executive Session per IC 74-206(1) (f) Pending or Imminent Litigation

Roll call vote:

Commissioner Heneage - aye

Commissioner Wilcox - aye

Commissioner Riegel - aye

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Harley Wilcox **SECONDER:** Bob Heneage  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

## 10. OPERATIONS MANAGER

Operations Manager Holly Wolgamott presented the report.

One new non-profit, Teton Wildlife Rehabilitation Center, applied for exemption.

### 1. Approval of Non-Profit Tax Exemptions for 2019

**MOTION:** *Having found that the non-profit applicants have provided the required information to support real property value exemption based upon Idaho Code 63-602, I move to allow property value exemption for the properties of the following non-profit organizations: American Legion , BYU-Idaho, Calvary Chapel, Development Company (ECIPDA), Eastern Idaho Community Action Partners, Family Safety Network, LDS Church, National Outdoor Leadership Schools, Roman Catholic Diocese, Teton Arts Council, Teton Valley Community Animal Shelter, Teton Science School (Community School-Victor), Teton Valley Bible Church, the Teton Valley Museum Foundation and Teton Wildlife Rehabilitation Center.*

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Harley Wilcox  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

## 11. COMMISSIONERS

### 1. ACTION ITEM: Intent to Withdraw from Agreement with Tri-County Adult Misdemeanor Probation

**MOTION:** *Approve the letter from the Board of County Commissioners expressing intent to withdraw from the Tri-County Adult Misdemeanor Probation Department as presented.*

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Harley Wilcox  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

### 2. ACTION ITEM: Nomination for Eastern Idaho Public Health Board Member

**MOTION:** *Approve the appointment of Bill Leake to the Eastern Idaho Public Health Board for a five year term beginning July 1, 2019.*

**RESULT:** APPROVED [Unanimous]  
**MOVER:** Cindy Riegel **SECONDER:** Bob Heneage  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

### 3. Committee Reports

Commissioner Heneage attended a Tri-County Probation meeting.

### 4. Board of County Commissioners - Regular Meeting - Apr 8, 2019 9:00 AM

**RESULT:** ACCEPTED [Unanimous]  
**MOVER:** Harley Wilcox **SECONDER:** Bob Heneage  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

### 5. **MOTION:** *Approve April 8th Minutes with no changes*

The Board discussed the April 8th minutes and decided no changes were necessary.

**RESULT:** ADOPTED [Unanimous]  
**MOVER:** Harley Wilcox **SECONDER:** Bob Heneage  
**AYES:** Cindy Riegel, Harley Wilcox, Bob Heneage

**12. ADJOURNMENT**

**MOTION:** *Motion to Adjourn at*

**RESULT:** ADOPTED [Unanimous]  
**MOVER:** Bob Heneage **SECONDER:** Cindy Riegel  
**AYES:** Cindy Riegel, Bob Heneage  
**ABSENT:** Harley Wilcox

  
Cindy Riegel, Chairperson

ATTEST:   
County Clerk or Deputy